

SCHOOL DISTRICT OF BARABOO

January 11, 2018

Job Title: Director of Student Services
Contact: Dr. Lori Mueller, District Administrator
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Job Description: The School District of Baraboo is seeking an innovative Director of Student Services to begin immediately. This position is responsible for administering, supervising, and initiating the District's programs for children with special needs and/or disabilities, consistent with Board of Education policies and in accordance with laws of the State and Federal government. The Director of Student Services facilitates continuous school improvement using the Response to Intervention model in conjunction with staff and members of the administrative team. In addition, the position will be responsible for all psychological, social work, and nursing services and other student services such as the comprehensive school counseling program.

Qualifications: Master's Degree in Educational Administration; current Wisconsin Department of Public Instruction administration License (5080); excellent communication, supervisory, and management skills; and demonstrated strong instructional leadership ability and expertise in student services program development, evaluation, and law; three years of teaching and/or student services experience is preferred.

Requirements: Be an inspiring and enthusiastic leader; set high ethical and professional standards; have the ability to collectively engage others in decision-making and goal-oriented actions; and possess the ability to communicate effectively and command a high energy level.

How to Apply: Please apply on the WECAN website at: [WECAN website](#). Application materials must be submitted to receive full consideration by the credential screening committee: Letter of interest, résumé, college transcripts, three recent letters of recommendation and a copy of DPI certification. Applications must be submitted by **Friday, February 2nd, 2018, 4:00 pm.**

District Description: The School District of Baraboo is an EC-12 grade district with a 4K program, five elementary schools, one middle school, and one high school with a total

student population of 3,100 students. The District employs approximately 245 certified teachers. Baraboo is located in Sauk County and is among the most scenic areas in the state. Please look us up at <http://www.baraboo.k12.wi.us/hr/applicants.cfm>

Equal Opportunity: This school district is an equal opportunity employer and does not discriminate against any individual on the basis of age, race, creed, color, disability, pregnancy, marital status, sex, citizenship, national origin, ancestry, transgender status, sexual orientation, gender identity or expression, arrest record, conviction record, military service, membership in the National Guard, State Defense Force or any reserve component of the military forces of the United States or this state, use or nonuse of lawful products off the employer's premises during non-working hours, declining to attend a meeting or to participate in any communication about religious matters or political matters, the authorized use of family or medical leave or worker's compensation benefits, genetic information, or any other factor prohibited by state or federal law. Reasonable accommodations may be made to enable a person with a disability to perform the essential functions of the job.