

**SCHOOL DISTRICT OF BARABOO
CONSENT FOR BACKGROUND CHECK**

Application Type:	<input type="checkbox"/> Employee	<input type="checkbox"/> Volunteer	<input type="checkbox"/> Limited-term	<input type="checkbox"/> Other
Position:	Location(s):			

In order to be considered for the position, for which you applied, we must complete a background check. As part of the background check, the School District of Baraboo may obtain a consumer report that includes, but is not limited to, creditworthiness or similar characteristics, employment and education verifications, social security verification, criminal and civil history, reference checks, DMV records, and other public records and any other information bearing on your credit standing, credit capacity, character, general reputation, personal characteristics and trustworthiness.

Failure to provide all requested information below, including your Social Security Number, will prevent the School District of Baraboo from completing the required background check for hiring purposes, and will result in your disqualification from the hiring process.

Name (Last, First, Middle)	Gender <input type="checkbox"/> Female <input type="checkbox"/> Male	Race
Date of Birth (Month/Day/Year)	Social Security Number	
Street Address	City, State, Zip Code	
Email Address	Day Phone: Evening Phone:	
Former Name(s) Aliases (First, Middle, Last)		
Driver's License State	Driver's License Number	

Have you always lived in Wisconsin: Yes No

If No, provide places(s) of residence (State/County/Zip code) and time period(s).

Place(s) of residence outside of Wisconsin and time period(s) for the last 7 years. Attach additional pages if needed.
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Do you have criminal charges pending against you? Yes No

Have you been convicted of any crime anywhere, including in federal, state, local, military and tribal courts? Yes No

If you answered "Yes" to any of the above questions, please indicate: (Attach additional pages, if necessary, to include the same information for each pending charge or convicted crime.)

The nature of the offense	
Date of the offense	Date of conviction
County and State or territory where criminal charge(s) is/are pending against you.	
Name, location, address of court	
Please discuss the details of the incident and the disposition/outcome (sentence, fine, probation, Huber, suspension, etc.).	

Notice: By my signature below, I hereby authorize and consent to the School District of Baraboo's procurement of such a report. This information will be retained in my application file, which is confidential. Wisconsin's Fair Employment Law, s. 111.31-111.375, Wis. Stats., prohibits discrimination because of a criminal record or pending charge; however, it is not discrimination to decline to hire a person based on the person's arrest or conviction record if the arrest or conviction is substantially related to the circumstances of the particular job. Failure of any applicant (current or potential employee) to disclose any requested information, including but not limited to: criminal or ordinance violations, convictions, fines, forfeitures, pending charges (other than routine traffic violations and parking tickets) or expunged offenses, will make you ineligible. This includes all adult fines and/or convictions regardless of how many years have elapsed.

I understand that I have the right to obtain a copy of the criminal history records and, if any, challenge the accuracy and completeness of any information contained in a criminal history record, and to obtain a determination as to the validity of such challenge before final determination regarding employment/association is made by the district.

I affirm that all the information on this document is true and complete to the best of my knowledge and I understand that any falsification or omission of information will disqualify me for this position. I authorize the School District of Baraboo to conduct a background check and verify the information provided above and to procure a consumer credit report if applicable.

APPLICANT SIGNATURE	APPLICANT DATE
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For Office Use Only:			
Application Received:	Date Processed:	Processed By:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied