

## 2018/2019 FOOD SERVICE NEWSLETTER

### UPDATES AND REMINDERS REGARDING FOOD SERVICE ACCOUNTS:

- minimum of **\$10 is suggested** for students paying full price for breakfast or lunch
- minimum of **\$5 is suggested** for students paying reduced price for meals
- all food services run thru this account including breakfast, lunch, extra milk and ala carte
- all accounts must be PREPAID...no cash will be accepted on the food service lines.
- a reminder phone call will be sent **at least** once per week to accounts that are below the suggested minimum at the time of the phone call. **(This call does not automatically go out when the account is below \$10 - so please utilize the Infinite campus parent portal to also keep updated on the balance in your student's account.)**
- please fill out and include a deposit form with payment in an envelope to insure funds are deposited into the proper account. (One check may be made out for multiple children in the household.)
- deposits may be made at any school or can be mailed to: Baraboo High School  
Attn: Mary Loveless  
1201 Draper Street /Baraboo, WI 53913
- it is HIGHLY recommended that you either mail deposits to the above address or turn them in at your child's school registration to ensure that funds are in the account on the first day of school
  - payments may also be made into your child's food service account online with a credit/debit card or checking account. This is done through the Infinite Campus parent portal (on district website). If you have not already done so in the past, you need to contact your child's school office for information on how to access the parent portal. **We require a \$15 minimum deposit per transaction.**
- Menus, Free/Reduced Meal Applications and deposit forms are available on the Baraboo School District website
- **it is your responsibility to watch your child's account and let your child know what their spending limitations are.**

**ELEMENTARY STUDENTS** turn payments in to their teacher.

**JYMS STUDENTS** turn in payments by **8:30 AM** in the office.

**HIGH SCHOOL STUDENTS** turn in payments by **9:00 AM** in the office.

- **it is your responsibility to watch your child's account and let your child know what their spending limitations are.**

### FREE & REDUCED APPLICATIONS

*Those who feel they may qualify for free or reduced meals please return an application before **August 21st** to avoid any complications at the beginning of the school year. Also, if you do qualify for free or reduced price meals and your child does not eat hot lunch on a given day but prefers to have just milk, the milk must be paid for – it is NOT free. Money needs to be in their account to cover the cost of milk.*

#### Breakfast

Student \$1.85  
Reduced \$ .30  
Adult \$2.35  
Milk Only \$ .35

#### LUNCH

Grade K - 5 \$2.90  
Grade 6 - 12 \$3.15  
Reduced \$.40  
Adult \$3.90